



PO BOX 912758, DENVER, CO 80291-2758 (303)235-2820
 ONLINE - PAY WITH CARD: <https://salestax.ci.wheatridge.co.us/sts1>
 ONLINE - PAY WITH VIRTUAL CHECK: <https://secure.salestaxonline.com>

PERIOD COVERED

 DUE DATE

 ACCOUNT NUMBER

| | | | | | | | | | |
|------------|---|--|-----|-----|--|----------|---------------------------------|--|-----|
| 1 | GROSS SALES AND SERVICES (all revenue) | | | 5 | CALCULATE CITY SALES TAX - LINE 4 x .03 | | | | .00 |
| 2A | ADD: BAD DEBTS COLLECTED | | .00 | | | | | | .00 |
| 2B | TOTAL SALES ACTIVITY - ADD LINES 1 AND 2A | | .00 | 6 | ADD: EXCESS TAX COLLECTED | | | | .00 |
| DEDUCTIONS | A | NON-TAXABLE SERVICES | .00 | 7 | ADJUSTED TAX – ADD LINES 5 AND 6 | | | | .00 |
| | B | SALES TO OTHER LICENSED DEALERS | .00 | 8 | DEDUCT VENDOR FEE: LESSER OF 2% OR \$100 | | | | .00 |
| | C | SALES SHIPPED OUT OF CITY/STATE | .00 | 9 | TOTAL SALES TAX – LINE 7 MINUS LINE 8 | | | | .00 |
| | D | BAD DEBTS CHARGED OFF, TAX PAID | .00 | 10 | CITY USE TAXABLE AMOUNT | | | | .00 |
| | E | TRADE-INS FOR TAXABLE RESALE | .00 | 11 | CITY USE TAX – LINE 10 x .03 | | | | .00 |
| | F | SALES OF GASOLINE/CIGARETTES | .00 | 12 | TOTAL SALES AND USE TAX DUE – ADD LINES 9 AND 11 | | | | .00 |
| | G | SALES TO LICENSED EXEMPT, FEDERAL AND COLORADO GOVERNMENTS | .00 | 13A | LATE FILING CHARGES IF RETURN IS FILED AFTER DUE DATE ADD | PENALTY | LARGER OF .10 X LINE 12 OR \$15 | | .00 |
| | H | RETURNED GOODS | .00 | 13B | | INTEREST | .01 x MONTHS LATE x LINE 12 | | .00 |
| | I | PRESCRIPTION DRUGS, PROSTHETICS | .00 | 14 | TOTAL TAX, PENALTY, AND INTEREST DUE – ADD LINES 12, 13A AND 13B | | | | .00 |
| | J | FOOD STAMPS/SNAP/WIC | .00 | 15 | BUSINESS LICENSE RENEWAL FEE DUE BY JANUARY 31 TO AVOID LATE FEE | | | | .00 |
| K | OTHER EXEMPT: | | .00 | 16A | PRIOR PERIOD ADJUSTMENTS | | DEBIT ON ACCOUNT - ADD | | |
| | OTHER EXEMPT: | | .00 | 16B | | | CREDIT ON ACCOUNT - SUBTRACT | | |
| 3 | TOTAL DEDUCTIONS – ADD LINES 3A THRU 3L | | .00 | 17 | TOTAL AMOUNT DUE | | | | .00 |
| 4 | TOTAL CITY NET TAXABLE LINE 2B MINUS LINE 3 | | .00 | 18 | TOTAL AMOUNT PAID - PLEASE COMPLETE | | | | |

MESSAGES SECTION - TO OR FROM THE CITY

FILE ONLINE FOR CONVENIENCE AND ACCURACY! ADDRESSES ARE AT THE TOP OF THE PAGE.

INFORMATION SECTION

- a) Please notify about changes using the online tools on the filing websites, a phone call, or email to WRTAX@ci.wheatridge.co.us
- b) City Hall walk-in or direct mail: 7500 W. 29TH AVENUE, WHEAT RIDGE, CO 80033-8001
- c) Website: WWW.CI.WHEATRIDGE.CO.US/TAXINFO
- d) Tax Division Phone: (303)235-2820

THIS IS A LEGAL DOCUMENT – A SIGNATURE IS REQUIRED

I hereby certify under penalty of perjury that the statements made herein are true and correct to the best of my knowledge.

| | |
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| Signed: | Date: |
| Title: | Phone: |
| Company: | |