



**WHEAT RIDGE HOUSING AUTHORITY**

**A G E N D A**

**June 22, 2010**

**CITY COUNCIL CHAMBERS**

**4:00 P.M.**

*Individuals with disabilities are encouraged to participate in all public meetings sponsored by the City of Wheat Ridge. Call Heather Geyer, Public Information Officer at 303-235-2826 at least one week in advance of a meeting if you are interested in participating and need inclusion assistance.*

- A. Call Meeting to Order**
- B. Roll Call**
- C. Approval of the Minutes: May 25, 2010**
- D. Officers Reports**
- E. Public Forum**
- F. New Business**
- G. Unfinished Business**
  - 1. Discussion of goals set forth in the strategic planning report**
  - 2. Discussion of dates and times for a tour of other projects in the metro area**
- J. Other**
- K. Adjournment**



**WHEAT RIDGE HOUSING AUTHORITY  
MINUTES  
May 25, 2010**

**1. CALL MEETING TO ORDER**

The meeting was called to order by Chair Brungardt at 4:00 p.m. in the City Council Chambers of the Wheat Ridge Municipal Building, 7500 West 29<sup>th</sup> Avenue, Wheat Ridge, Colorado.

**2. ROLL CALL**

Authority members present: Cheryl Brungardt  
Joseph DeMott  
Kathy Nuanes  
Janice Thompson  
Katie Vanderveen

Others present: Sally Payne, Deputy Director  
Dick Matthews, Accountant  
Wendy Swanhorst, Swanhorst & Company  
Ann Lazzeri, Recording Secretary

**3. APPROVAL OF MINUTES: February 23, 2010**

**It was moved by Janice Thompson and seconded by Joseph DeMott to approve the minutes of February 23, 2010 as presented. The motion carried 5-0.**

**4. OFFICERS REPORTS**

There were no officers reports.

**5. PUBLIC FORUM**

There were no individuals present to address the Authority.

**6. NEW BUSINESS**

**1. Presentation and Acceptance of Audit**

Dick Matthews reported that the complete audit has been delayed until market values can be obtained for the 41<sup>st</sup> Avenue properties.

Wendy Swanhorst reviewed the Housing Authority audit for the 2009 year.

**It was moved by Kathy Nuanes and seconded by Katie Vanderveen to accept the audit pending an update that will include the market value for the 41<sup>st</sup> Avenue properties. The motion carried 5-0.**

**2. Training Video**

Authority members watched the video entitled "*In the Scope of Your Authority: Preventing Public Officials' Liability*". The video was produced by Colorado Intergovernmental Risk Sharing Agency (CIRSA), the City's property/liability and workers' compensation insurance broker.

**3. Strategic Planning Report**

The Planning Options report prepared by the Community Strategies Institute was discussed by the Authority. The report summarized discussion that took place at a four-hour planning Workshop for WRHA members on April 13, 2010.

The goals set forth in the report will be discussed at the June meeting.

Dates and times for a tour of other projects in the metro area will also be discussed at the June meeting.

**7. UNFINISHED BUSINESS**

There was no unfinished business to be considered by the Authority.

**8. OTHER**

Janice Thompson will be gone for the July meeting.  
Kathy Nuanes will also be out the last week in July.

**9. ADJOURNMENT**

**It was moved by Katie Vanderveen and seconded by Joseph DeMott to adjourn the meeting at 5:35 p.m. The motion carried 5-0.**

The next meeting is scheduled for June 22, 2010.

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Cheryl Brungardt, Chair


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Ann Lazzeri, Secretary



## Memorandum

**TO:** Wheat Ridge Housing Authority

**FROM:** Sally Payne, Senior Planner 

**DATE:** June 16, 2010

**SUBJECT:** June 22 Housing Authority meeting

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The next Housing Authority meeting is scheduled for June 22 at 4:00 in the City Council chambers. At the May meeting, we discussed reviewing the Housing Authority's goals as listed on page 6 of the report compiled by Tom Hart from the strategic planning session. Please review the goals in advance of the meeting and be thinking about any revisions you might want to make to them.

Also at the May meeting, we discussed having the Authority tour some Denver metro housing projects in July to find out about different types of projects being built. I will have information about some properties at next week's meeting so we can talk about what projects you would like to see. Please let me know if you have any suggestions for projects. I will see you on June 22<sup>nd</sup>.